



# FUNCTION PACK

40 Richmond Drive Wilsonton 4350 | 0746342033

# ABOUT US

Here at the Wilsonton Hotel we cater for a variety of functions, from informal small gatherings to larger cocktail style events.

Our private deck area is available for booking and is the perfect location for social or corporate events. Function guests can also take advantage of our on-site accommodation facilities if an overnight stay is required for events.

Our head chef has completed an extensive selection of platters, set menus and buffet options for your convenience. If these options are not what you are looking for please chat with one of our friendly staff and we can tailor a package to suit your needs.





# AREAS TO HIRE

## **Deck**

Located next to the main bistro area our deck is a perfect place to host an event. Ideal for engagement parties, birthdays and casual weddings.

### **Capacity:**

- Minimum 40 pax
- Maximum capacity Seated 70 pax
- Maximum capacity Cocktail 100 pax
- \$150 Room hire which includes table setting, tablecloths, napkins, balloons & clean up
- Enclosed
- Heated

## **Sports Bar Landing**

Located in the Sports Bar, this spot is ideal for casual events that are semi private and wanting a pool table. Preferred space for 18th & 21st Birthday parties.

- Area Hire \$50 which includes table setting, tablecloths, napkins, balloons & clean up
- 50 pax capacity
- Air conditioned
- Free Pool Table





# BUFFET OPTIONS

## Option 1 - \$30

- Roast buffet – (beef or pork)
- Roast Veg
- Steamed Veg
- Grilled barra
- Bread Rolls
- Potato bake
- Garden Salad
- Coleslaw
- Chips
- Gravy
- Pavlova
- Fruit Salad
- Choc Cake
- Chantilly Cream

Min 40pax

Children price \$15 to either buffet (3 - 12)

## Option 2 - \$45

- Premium Pasta - with a choice of protein
- Roast Beef or Pork
- Chicken Schnitzel
- Crumbed Prawns
- Calamari
- Potato bake
- Grilled barra
- Chips
- Bread Rolls & Butter
- Garden salad
- Mediterranean Salad
- Apple Pie
- Choc Mud Cake
- Sticky Date
- Chantilly Cream
- Ice cream
- Fruit Salad





# ALTERNATE DROP SET MENU

## Standard Package

1 Course - \$27 | 2 Course - \$ 34 | 3 Course - \$40

### Entrée

- Spring Rolls with sweet chilli sauce
- Satay Chicken Skewers with rice
- Arancini Balls (V) with aioli

### Mains

- Chicken Oscar  
(choice of chips & salad or mash & veg)
- 250g Rump  
(choice of chips & salad or mash & veg)
- Grilled Barra  
(choice of chips & salad or mash & veg)

### Desserts

- Raspberry Cheesecake with berry coulis and cream
- Sticky Date with butterscotch and cream
- Pavlova with chantilly cream and fresh fruit

\*Minimum 30 pax

## Premium Package

1 Course - \$32 | 2 Course - \$ 39 | 3 Course - \$46

### Entrée

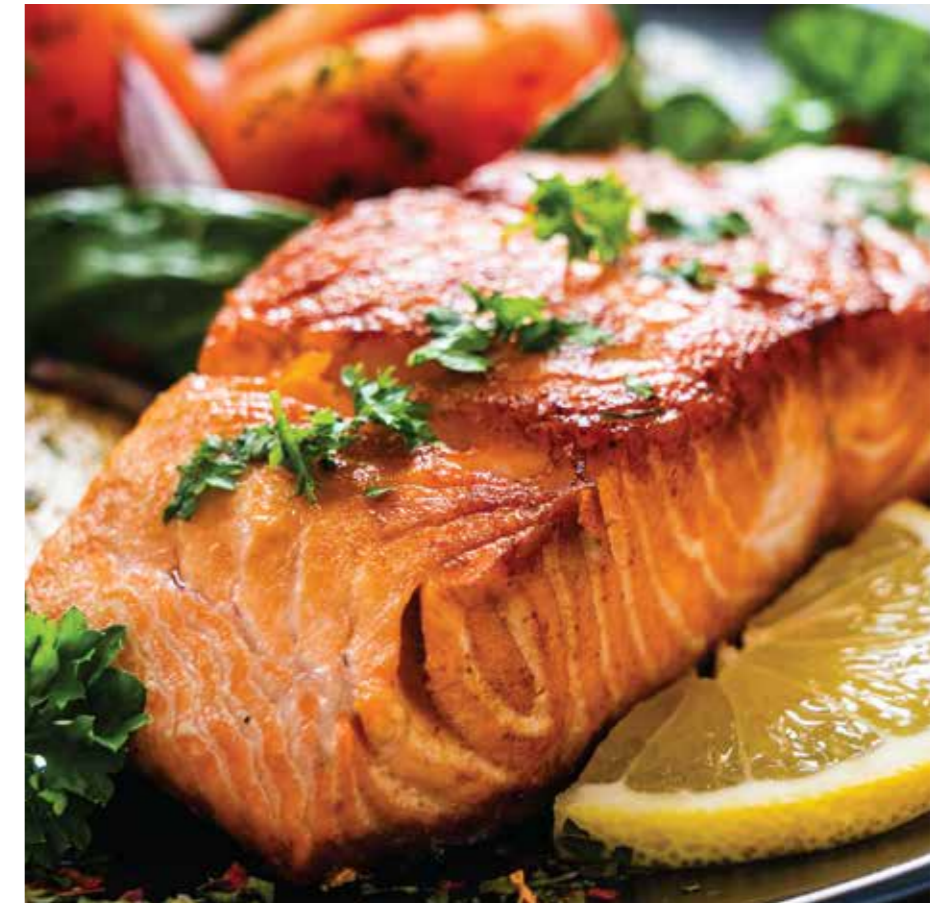
- (3) Prawn skewers with green salad
- Pork Belly Bites on spiced pumpkin
- Marinated Chicken Tenders with mango salad

### Mains

- Stuffed feta, sun dried tomato and spinach Lamb Rump - sweet mash on green beans, red wine jus
- Chicken Supreme - fillet wrapped in bacon with mash potato, asparagus and honey mustard garlic sauce
- Atlantic Crispy Skin Salmon - on smashed chats cherry tomatoes and broccolini
- Gnocchi (V) napoli, cream, onion, spinach

### Dessert

- Nero Choc Cake – Chantilly cream & Berry Compote
- Apple Crumble – Brandy Custard & Ice cream
- Caramel Tart – Caramel Drizzle, Ice Cream & berry Coulis





# PLATTERS

- Sandwich - assorted sandwiches - \$110
- Bread Platter - \$115 - garlic bread- plain, cheese & cheese & bacon, cob loafs
- Hot Platter - \$125- Party pies, sausage rolls, mini quiches, mini spring rolls, samosas, mini dim sims, tomato and sweet chili sauce.
- Premium Hot Platter - \$145- Panko crumbed prawns, crumbed calamari, scallops, meatballs, mini spring rolls, satay chicken & beef skewers. Served with tomato, barbecue and seafood sauce.
- Slider Platter - Assortment of beef, chicken and pork sliders \$150
- Skewers – moroccan beef, satay chicken, rosemary lamb \$ 130
- Antipasto - assortment of cheeses & cold meats, olives, roast capsicum, berries, nuts and crackers, 2 dips - \$130
- Fruit Platter - assortment of seasonal fruits \$100
- Kids Platter - Nuggets, sausage rolls, mini pies, cheerios, calamari, and chips \$115
- Asian \$130 pork bao with slaw, dim sims, samosa, gyoza dumplings, spring rolls
- Sweets Platter \$110 - Assorted slices, cakes, tarts & biscuits
- Scones Platter \$100 - With strawberry jam and cream

\*Platter occasionally subject to change with stock availability

\*Low gluten charge \$20



# BUS TOUR PACKAGE

## Lunch only - Minimum 25 people

Tea and coffee station included

1 Course \$20 | 2 Course \$25 | 3 Course \$30

## Entrée 2 Choices

- Garlic Bread - 2 piece
- Bruschetta - 2 piece with fresh tomato, onion, feta and basil
- Spring Rolls - 3 veg spring rolls and sweet chilli sauce

## Mains 2 Choices

- Grilled barra - 2 choices of mash, salad, chips, vegetables
- Roast – Beef, Pork or lamb - veg and roast veg gravy
- 120g Chicken Schnitzel 2 choices mash, salad, chips, vegetables
- 200g Rump with chips, salad & gravy

## Dessert 2 Choices

- Sticky Date - butterscotch and cream
- Pavlova - cream and fruit salad
- Cheesecake - cream and strawberries





# WAKE PACKAGES

Room hire plus linen, water station and tea  
& coffee station included

## Option 1 - \$300

3 platters

- 30-45 Guest
- Sandwich
- Hot Platter
- Dessert Platter

## Option 2 - \$550

5 platters

- 45-70 guests
- Sandwich
- Hot Platter x2
- Bread
- Sweets Platter

## Option 3 - \$800

7 platters

- 70-100 Guest
- Sandwich x2
- Hot Platter x2
- Skewers
- Asian
- Sweets





# CHRISTMAS PACKAGE

## Alternate Drop

2 Course - \$ 28 | 3 Course - \$34

## Entrée

- Prawn cocktail with cocktail sauce
- Duck & Plum Spring rolls with sweet chilli sauce

## Mains

- Baked Ham & Turkey duo with roast vegetables
- Chicken Mignon with chat potatoes and asparagus

## Desserts

- Plum Pudding with butterscotch sauce
- Pavlova with fruit salad and cream

\*Minimum 25 pax



# BOOKING FORM

We are looking forward to accommodating you and your guests for your special event. To secure your booking please complete and sign this form and provide payment of room hire and deposit. Until we receive this completed form and process your payment your booking is not confirmed.

Event details: \_\_\_\_\_

Contact name: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Postal address: \_\_\_\_\_

Event date: \_\_\_\_\_

I hereby agree that I have read and understood the terms and conditions to holding a function at Wilsonton Hotel

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Additional extras

### Drinks Bar Tabs

- Open Bar  
You specify the type of beverages to be available to your guests, which is paid for at the end of your function. No pre-defined dollar value.
- Limited Bar Tab  
Specified or open drinks selection for your guests with a pre-defined dollar value.
- Water, Tea & Coffee Station available on request \$25
- Audio and Microphone available on request \$25
- TV available on request \$25

### Cakeage

- Cut and Platter \$25
- Cut and Plate \$1pp
- Cut and Plate with cream/ice cream and strawberries \$2.50pp



# TERMS & CONDITIONS

## CONFIRMATION & CANCELLATION

Tentative bookings can be made and are held for 14 days from the date of enquiry. To confirm your booking, you are required to pay the applicable room hire fee. Room hire is none refundable if cancelled within 4 weeks before the event, if cancelled before 4 weeks full refund is available at management discretion. All cancellations must be given in writing or email bookings made between September and January 100% of the deposit will be forfeited. If the deposit and booking form is not received, management reserves the right to cancel the booking and allocate the space to another client. The function space holding time is 30 minutes from the requested time or 15 minutes on Fridays & Saturdays. If this is not met your space may be opened to the general public at Management's discretion. If we believe any function/event will affect the smooth running of our business, security or reputation, Management reserves the right to cancel at its discretion without notice or liability.

## PAYMENTS

All pricing we provide you includes GST and are current at the time of printing but are subject to change. All quoted items must be paid in full at least 14 days prior to the event when paid by cash or credit card. Bar tabs to be settled at the end of the event night by cash or credit card. Personal cheques are not accepted. Minimum spend apply to certain areas. If you do not reach your minimum spend you will still incur the full cost quoted and confirmed by the venue. For Bistro Deck area: additional \$200 deposit payable to secure booking and refunded only if minimum number of guests are reached.

## PUBLIC HOLIDAY SURCHARGE

A surcharge of 10% will be incurred to all catering Public Holidays regardless of when payment of this component is made. Surcharges will be advised and added to all quotes where applicable. Public Holiday trading varies.

## UNFORESEEN CIRCUMSTANCES

Please be aware that we accept no responsibility for outside weather conditions but will make every endeavour to provide an adequate function area if the conditions affect the booked area or access to it.

## CATERING & BEVERAGES

Food and beverage orders must be finalised at least 14 days prior to the event. We may be able to organise after this time, but we cannot guarantee. Please discuss with Management. Menu items are subject to market availability. The venue requires to be informed of final numbers 14 days prior to the event.

## PERSONAL DECORATIONS & CAKES

Are welcome please just make our function manager aware if items are being dropped off prior to the event, all items must be collected by the end of business day after the event. Our staff will take every care when looking after your belongings, however our venue takes no responsibility for loss or damage to items before, during or after your function. We suggest all valuables should be taken with you after your function. When adding personal decorations No glue or sticky tape is to be used on the venue walls or windows confetti is not permitted.

## DELIVERIES & ACCESS

Please discuss with Management in advance if you require any deliveries to be made to The Venue for any goods. Access to your booked function space(s) prior to the function start time may be possible, please discuss with us in advance.

## DRESS CODE

Smart casual dress code rules do apply. Themed dress is accepted, although The Venue reserves the right to refuse entry if the dress is offensive to other patrons.

## BYO POLICY & ENTERTAINMENT

Any alcohol brought into The Venue as gifts must be forfeited to us upon entry and will be returned when you are leaving. Food and beverage cannot be bought in from an outside source. Cakes are accepted and there may be a small fee for plates and cutlery. Please contact Management if you require any special needs.

## SECURITY & CONDUCT

If you require a security guard to exclusively serve your function, allowing only invited guests to attend, this must be organised at least 1 week prior to the event at a cost of \$50 per hour, per security guard. 18th and 21st celebrations conditions: for all guests booking a function for 18th or 21st celebrations a security guard maybe required to be present for the duration of the function. Guards will be booked through The Venue at a rate of \$50 per hour, per security guard. All 18th or 21st celebrations must be brought to the attention of The Venue. If The Venue is not informed, The Venue holds the right to cancel the function immediately. The Venue takes its responsible service of alcohol obligations seriously and you must support any decisions we make in relation to the responsible service of alcohol. The Venue has the right to refuse entry or service and remove from the premises any person it deems to be approaching intoxication. You must advise Management if minors are going to attend your function. Management reserves the right to impose additional conditions in relation to minors, including the times and areas that minors may attend. You may be required to pay a bond, which will be refunded no later than 7 days after your function providing no damage has been incurred by yourself, your guests, invitees or other persons attending the function, whether in the function room or any part of The Venue. This includes, but is not limited to any breach of The Venue policies or procedures, underage drinking, violence or other anti-social behaviour.

## NOISE RESTRICTIONS

Live music conditions apply speak to management. Noise must not exceed 85 db(c) past response. Noise in our outdoor area must cease at 10pm. Your function can continue inside our bar.